

**YWCA OF GLENDALE
FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2018**



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**YWCA OF GLENDALE
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YEAR ENDED JUNE 30, 2018**

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INDEPENDENT AUDITORS' REPORT

Board of Directors
YWCA of Glendale
Glendale, California

Report on the Financial Statements

We have audited the accompanying financial statements of YWCA of Glendale (a nonprofit corporation), which comprise the statement of financial position as of June 30, 2018, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of YWCA of Glendale as of June 30, 2018, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

The June 30, 2017 summarized comparative information has been derived from YWCA of Glendale's 2017 financial statements and in our report dated March 23, 2018, we expressed an unmodified opinion on those financial statements. In our opinion, the summarized comparative information presented herein as of and for the year ended June 30, 2017, is consistent in all material respects, with the audited financial statements from which it has been derived.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated March 4, 2019 on our consideration of YWCA of Glendale's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements, and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of YWCA of Glendale's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering YWCA of Glendale's internal control over financial reporting and compliance.



CliftonLarsonAllen LLP

Los Angeles, California
March 4, 2019

YWCA OF GLENDALE
STATEMENT OF FINANCIAL POSITION
JUNE 30, 2018
(WITH COMPARATIVE TOTALS AS OF JUNE 30, 2017)

	2018	2017
ASSETS		
Cash and Cash Equivalents	\$ 388,256	\$ 384,286
Grants Receivable	366,567	204,275
Prepaid Expenses	7,771	28,641
Investments	300,817	280,349
Property and Equipment, Net	461,471	506,917
Total Assets	\$ 1,524,882	\$ 1,404,468
LIABILITIES AND NET ASSETS		
LIABILITIES		
Accounts Payable and Accrued Expenses	\$ 58,172	\$ 24,718
Accrued Liabilities	84,423	63,857
Note Payable	-	2,329
Mortgage Payable	279,371	299,735
Unearned Revenue	7,354	16,734
Total Liabilities	429,320	407,373
NET ASSETS		
Unrestricted	885,799	897,095
Temporarily Restricted	209,763	100,000
Total Net Assets	1,095,562	997,095
Total Liabilities and Net Assets	\$ 1,524,882	\$ 1,404,468

See accompanying Notes to Financial Statements.

YWCA OF GLENDALE
STATEMENT OF ACTIVITIES
YEAR ENDED JUNE 30, 2018
(WITH COMPARATIVE TOTALS FOR THE YEAR ENDED JUNE 30, 2017)

	2018			2017	
	Unrestricted	Temporarily Restricted	Permanently Restricted	Total	Total
REVENUES AND OTHER SUPPORT					
Government Grants	\$ 1,275,301	\$ -	\$ -	\$ 1,275,301	\$ 1,120,409
Contributions and Foundation Grants	98,634	373,463	-	472,097	327,461
Rental Income	273,413	-	-	273,413	311,613
Donated Services and Materials	92,053	-	-	92,053	73,213
Special Events (Net of Expenses of \$20,998)	37,164	-	-	37,164	47,138
Program Fee, Net of Scholarship Support	34,933	-	-	34,933	33,110
Interest and Dividends	10,452	-	-	10,452	12,120
Loss on Investments	10,002	-	-	10,002	17,699
Other Income	2,329	-	-	2,329	25,622
Net Assets Released from Restrictions:					
Restriction Satisfied by Program Expenditures	263,700	(263,700)	-	-	-
Total Revenues and Other Support	<u>2,097,981</u>	<u>109,763</u>	<u>-</u>	<u>2,207,744</u>	<u>1,968,385</u>
EXPENSES					
Program Services	1,502,765	-	-	1,502,765	1,277,840
Management and General	499,285	-	-	499,285	500,489
Fundraising	107,227	-	-	107,227	81,224
Total Expenses	<u>2,109,277</u>	<u>-</u>	<u>-</u>	<u>2,109,277</u>	<u>1,859,553</u>
CHANGE IN NET ASSETS	(11,296)	109,763	-	98,467	108,832
Net Assets - Beginning of Year	<u>897,095</u>	<u>100,000</u>	<u>-</u>	<u>997,095</u>	<u>888,263</u>
NET ASSETS - END OF YEAR	<u>\$ 885,799</u>	<u>\$ 209,763</u>	<u>\$ -</u>	<u>\$ 1,095,562</u>	<u>\$ 997,095</u>

See accompanying Notes to Financial Statements.

YWCA OF GLENDALE
STATEMENT OF FUNCTIONAL EXPENSES
YEAR ENDED JUNE 30, 2018
(WITH COMPARATIVE TOTALS FOR THE YEAR ENDED JUNE 30, 2017)

	2018			2017	
	Program Services	Management and General	Fundraising	Total	Total
EXPENSES					
Salaries	\$ 822,690	\$ 197,593	\$ 51,788	\$ 1,072,071	\$ 935,229
Employee Benefits	86,496	41,168	1,753	129,417	129,725
Payroll Taxes	76,798	23,551	2,048	102,397	82,995
Total Salary Related Expenses	<u>985,984</u>	<u>262,312</u>	<u>55,589</u>	<u>1,303,885</u>	<u>1,147,949</u>
Professional Services	108,132	138,250	15,046	261,428	180,333
Occupancy	112,055	30,037	2,612	144,704	155,576
In-Kind Expenses	65,020	-	27,033	92,053	73,213
Office Expense	53,928	16,129	3,267	73,324	49,218
Program Expense	50,682	-	-	50,682	29,347
Insurance	32,879	10,081	877	43,837	38,862
Office Equipment	20,158	4,828	39	25,025	17,501
Travel and Meetings	15,075	4,210	234	19,519	15,147
Interest Expense	-	14,339	-	14,339	15,640
Marketing and Events	2,518	3,735	1,067	7,320	11,181
Other Expense	-	-	-	-	53,959
Total Expenses Before Depreciation	<u>1,446,431</u>	<u>483,921</u>	<u>105,764</u>	<u>2,036,116</u>	<u>1,787,926</u>
DEPRECIATION	<u>56,334</u>	<u>15,364</u>	<u>1,463</u>	<u>73,161</u>	<u>71,627</u>
Total Expenses	<u><u>\$ 1,502,765</u></u>	<u><u>\$ 499,285</u></u>	<u><u>\$ 107,227</u></u>	<u><u>\$ 2,109,277</u></u>	<u><u>\$ 1,859,553</u></u>

See accompanying Notes to Financial Statements.

YWCA OF GLENDALE
STATEMENT OF CASH FLOWS
YEAR ENDED JUNE 30, 2018
(WITH COMPARATIVE TOTALS FOR THE YEAR ENDED JUNE 30, 2017)

	2018	2017
CASH FLOWS FROM OPERATING ACTIVITIES		
Change in Net Assets	\$ 98,467	\$ 108,832
Adjustments to Reconcile Change in Net Assets to Net Cash Provided by Operating Activities:		
Depreciation	73,161	71,627
Amortization of Notes Payable	(2,329)	(25,622)
Loss (Gain) on Investments	(10,002)	(17,699)
(Increase) Decrease in Assets:		
Grants Receivable	(162,292)	(20,910)
Prepaid Expenses	20,870	(15,911)
Increase (Decrease) in Liabilities:		
Accounts Payable	33,454	264
Accrued Liabilities	20,566	738
Unearned Revenue	(9,380)	16,300
Net Cash Provided by Operating Activities	62,515	117,619
 CASH FLOWS FROM INVESTING ACTIVITIES		
Purchase of Property and Equipment	(27,715)	(19,996)
Purchase of Investments	(26,061)	(45,459)
Sale of Investments	15,595	35,887
Net Cash Used by Investing Activities	(38,181)	(29,568)
 CASH FLOWS FROM FINANCING ACTIVITIES		
Principal Payments on Mortgage Payable	(20,364)	(19,383)
Net Cash Used by Financing Activities	(20,364)	(19,383)
 NET INCREASE IN CASH AND CASH EQUIVALENTS	3,970	68,668
Cash and Cash Equivalents - Beginning of Year	384,286	315,618
 CASH AND CASH EQUIVALENTS - END OF YEAR	\$ 388,256	\$ 384,286
 SUPPLEMENTAL CASH FLOW INFORMATION		
Cash Paid During the Year:		
Interest	\$ 14,339	\$ 15,640

See accompanying Notes to Financial Statements.

**YWCA OF GLENDALE
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2018**

NOTE 1 ORGANIZATION

YWCA of Glendale is a nonprofit organization and local association member of the YWCA USA. YWCA of Glendale unites in the following statement of the mission of the YWCA USA and is dedicated to eliminating racism, empowering women and promoting peace, justice, freedom, and dignity for all. YWCA of Glendale's purpose is to ensure the health, safety, and economic empowerment of women, children and families and to strengthen communities to prevent and break the cycle of domestic violence. YWCA of Glendale provides resources and support to survivors of domestic violence and their children and through our education and prevention efforts we empower women, girls and families to build healthy relationships, achieve self-sufficiency, and live free from violence.

Overview of Programs and Services

- **24/7 Hotline (888-999-7511)** serves Los Angeles County daily (an area of 1.1 million people). YWCA of Glendale offers confidential support, crisis assistance, community referrals and information about other programs and services.
- **Sunrise Village Emergency Shelter** provides a temporary community living environment for women and their children whose safety is in immediate risk. Services offered include case management, crisis intervention and counseling services.
- **Domestic Violence Services Center** offers case management, legal assistance, counseling, resources, referrals and childcare to survivors and their children.
- **40- Hour Domestic Violence Counselor Training** offered twice a year for staff, volunteers and community members who are looking to offer direct support to survivors of domestic violence or to better understand domestic violence. Completion of this training meets the requirements set by California Evidence Code 1037.1 for designation as a Domestic Violence Counselor.
- **Community Education and Presentations** facilitates discussions on domestic violence, sexual assault, teen dating violence, elder abuse, and stalking in Glendale and surrounding communities.
- **Volunteer and Community Engagement**
 - Teen Volunteer Program
 - Undergraduate Internship Program
 - Graduate/MFT Internships Program
 - Adopt-A-Room Program
 - Adopt-A Family Program

**YWCA OF GLENDALE
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2018**

NOTE 1 ORGANIZATION (CONTINUED)

Overview of Programs and Services (Continued)

- **Camp Hope (Formally Camp Y)** summer art's camp is a partnership with YWCA Glendale and Glendale Arts. This partnership focuses on providing children who are victims of family violence with an opportunity to build relationships with other children who share similar experiences, and to provide them with a safe, fun, and engaging camping experience so they can just *be children*. Camp Hope integrates arts and socio-emotional development for children ages 6-11. Our 8-week camp will offer 8 weeks of visual and performing arts in the following areas: musical theatre ensemble, improv, drawing, painting, creative writing, dance / movement, acting and bookmaking.
- **Camp Rosie** named after Rosie the Riveter, Camp Rosie is a 2-week summer day camp for 7th-9th grade girls where they explore what the world has to offer them by learning trades and skills not often taught to young girls. Camp Rosie activities support domestic violence prevention through the promotion of gender equality, women's empowerment and their enjoyment of human rights.
- **Community Services Programs** short-term and long-term rental space at Lexington facility for nonprofit partners providing community service.

NOTE 2 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Basis of Accounting

The financial statements of YWCA of Glendale have been prepared on the accrual basis of accounting and accordingly reflect all significant receivables, payables, and other liabilities.

Basis of Presentation

The accompanying financial statements have been prepared according to accounting principles generally accepted in the United States of America. These standards require that YWCA of Glendale report information regarding its financial position and activities according to three classes of net assets: unrestricted net assets, temporarily restricted net assets, and permanently restricted net assets. YWCA of Glendale had no permanently restricted net assets at June 30, 2018.

Grants Receivable

YWCA of Glendale closely monitors outstanding grants receivable and charges off to expense any balances that are determined to be uncollectible. At June 30, 2018, YWCA of Glendale considered all remaining grants receivable to be fully collectible. Accordingly, there was no allowance for doubtful accounts.

Cash and Cash Equivalents

Cash and cash equivalents include all funds in banks and highly liquid investments in other financial institutions, with initial maturity of three months or less.

**YWCA OF GLENDALE
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2018**

NOTE 2 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Comparative Financial Information

The financial statements include certain prior-year summarized comparative information in total but not by net asset class. Such information does not include sufficient detail to constitute a presentation in conformity with accounting principles generally accepted in the United States of America. Accordingly, such information should be read in conjunction with YWCA of Glendale's financial statements for the year ended June 30, 2017, from which the summarized information was derived.

Concentration of Credit Risk

YWCA of Glendale maintains its cash and cash equivalents in bank deposit and other investment accounts which may, at times, exceed federally insured limits. YWCA of Glendale has not experienced any losses in such accounts and believes it is not exposed to any significant credit risk on cash and cash equivalents. At June 30, 2018, cash in bank exceeded the FDIC limit.

The primary receivable balance outstanding at June 30, 2018 consists of government contract receivables due from state, and federal granting agencies. Concentration of credit risks with respect to trade receivables are limited, as the majority of YWCA of Glendale's receivables consist of earned fees from contract programs granted by governmental agencies.

Contributions

YWCA of Glendale accounts for contributions in accordance with accounting principles generally accepted in the United States of America. Contributions received are recorded as unrestricted, temporarily restricted, or permanently restricted support, depending on the existence and/or nature of any donor restrictions.

Donated Services and Materials

Consistent with accounting principles generally accepted in the United States of America, YWCA of Glendale recognizes as support only those donated services which create or enhance nonfinancial assets or which require specialized skills which YWCA of Glendale would otherwise have paid for. Donated materials and rent are recognized as contributions at their fair values at the date of donation.

A substantial number of volunteers have contributed significant amounts of time to YWCA of Glendale's program services. The services contributed are not reflected in the accompanying financial statements as an expense or as income from contributions, as such services do not meet the criteria for recognition under accounting principles generally accepted in the United States of America.

Functional Allocation of Expenses

The costs of providing the program and the supporting services have been summarized on a functional basis in the statement of activities, and in the statement of functional expenses. Accordingly, certain costs have been allocated between the program and the supporting services in reasonable ratios determined by management.

**YWCA OF GLENDALE
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2018**

NOTE 2 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Investments

Investments in marketable equity securities and mutual funds with readily determinable fair values are stated at fair value. Realized and unrealized gains and losses, and interest and dividends on investments are reflected in the statement of activities as increases in unrestricted net assets unless restricted by donor or by law.

Income Taxes

YWCA of Glendale is exempt from federal income taxes under Section 501(c)(3) of the Internal Revenue Code and Section 2370(1)(d) of the California Revenue and Taxation Code; therefore, no provision has been made for income taxes.

Accounting principles generally accepted in the United States of America provide accounting and disclosure guidance about positions taken by an organization in its tax returns that might be uncertain. YWCA of Glendale recognizes the effect of income tax positions only if those positions are more likely than not of being sustained. Management of YWCA of Glendale does not believe the financial statements include any uncertain tax positions. With few exceptions, YWCA of Glendale is no longer subject to U.S. federal and state examinations by tax authorities for the fiscal years before 2014 and 2013, respectively.

Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America require management to make estimates and assumptions that affect the reported amounts of assets and liabilities, disclosures of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

Net Assets Classes

The accompanying financial statements present information regarding YWCA of Glendale's financial position and activities according to three classes of net assets: unrestricted, temporarily restricted, and permanently restricted. The three classes are differentiated by donor restrictions:

Unrestricted

Net assets that are not subject to donor-imposed restrictions, or donor-restricted contributions whose restrictions are met within the same reporting period.

Temporarily Restricted

Net assets that are subject to donor-imposed time or use restrictions that have not been met as of year-end. Temporarily restricted net assets are restricted for time (e.g., multi-year pledges) or specific programs.

Permanently Restricted

Net assets subject to donor-imposed restrictions that are maintained permanently. There were no permanently restricted net assets at June 30, 2018.

**YWCA OF GLENDALE
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2018**

NOTE 2 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Property and Equipment

Property and equipment are recorded at historical cost and are being depreciated using the straight-line method over the estimated useful life of the assets. The following lives have been assigned:

Furniture and Fixtures	Up to 10 Years
General Office Equipment	5 Years
Computer Hardware and Peripherals	3 – 5 Years
Computer Software	3 Years
Vehicles	5 Years
Leased Assets	Life of Lease
Leasehold Improvements	Remaining Lease Term

Expenditures for maintenance, repairs, and renewals of minor items are charged to expense as incurred. Major renewals and improvements are capitalized. Property and equipment are capitalized if the cost of an asset is greater than or equal to \$500 and the useful life is greater than one year. Other equipment and improvements are capitalized if the cost of an asset is greater than or equal to \$1,000 with a life expectancy of five years or more. Upon disposition, the cost and related accumulated depreciation are removed from the accounts and the resulting gain or loss is reflected in operations for the period.

Subsequent Events

Management has evaluated subsequent events through March 4, 2019, the date the financial statements were available to be issued.

NOTE 3 GRANTS RECEIVABLE

Grants receivable consist of the following:

Government Grants	\$ 209,726
Foundation Grants	150,000
Other	6,841
Total Grants Receivable	<u>\$ 366,567</u>

**YWCA OF GLENDALE
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2018**

NOTE 4 INVESTMENTS AND FAIR VALUE MEASUREMENTS

Investments at June 30, 2018 consist of the following:

Mutual Funds	<u>\$ 300,817</u>
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Accounting principles generally accepted in the United States of America define fair value, establishes a framework for measuring fair value, and expands disclosure about fair value measurements. This standard provides a consistent definition of fair value which focuses on an exit price between market participants in an orderly transaction, prioritizes the use of market based information over entity specific information and establishes a three-level hierarchy for fair value measurements based on the transparency of information used in the valuation of an asset or liability as of the measurement date.

Fair values determined by Level 1 inputs utilize quoted prices in active markets for identical assets. Fair values determined by Level 2 inputs utilize data points that are observable such as quoted prices, interest rates and yield curves. Fair values determined by Level 3 inputs are unobservable data points for the asset and include situations where there is little, if any market activity for the asset.

The fair values of assets measured on a recurring basis at June 30, 2018, are as follows:

	Fair Value	Level 1	Level 2	Level 3
Mutual Funds	<u>\$ 300,817</u>	<u>\$ 300,817</u>	<u>\$ -</u>	<u>\$ -</u>

Fair values for investments are determined by reference to quoted market prices and other relevant information generated by market transactions.

NOTE 5 PROPERTY AND EQUIPMENT

Property and equipment consist of the following:

Buildings	\$ 2,105,864
Computer and Equipment	315,295
Furniture and Fixtures	132,084
Land	78,549
Auto and Trucks	25,000
Subtotal	2,656,792
Less: Accumulated Depreciation	(2,195,321)
Property and Equipment, Net	<u>\$ 461,471</u>

YWCA OF GLENDALE
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2018

NOTE 6 ACCRUED LIABILITIES

Accrued liabilities consist of the following:

Accrued Salaries	\$ 33,826
Accrued Vacation	31,205
Accrued Payroll Taxes	10,668
Payroll Deductions	8,724
Total Accrued Liabilities	<u>\$ 84,423</u>

NOTE 7 NOTE PAYABLE

During the fiscal year ended June 30, 2007, YWCA of Glendale received a grant from the City of Glendale in the amount of \$279,510 for the replacement of the roof of its building. The project represented Phase II of the repair of the building roof and was completed in February 2007. Under the terms of the grant, YWCA of Glendale is to own, operate, and use the facility for public service activities for a period not less than 120 months. The grant is secured by a deed of trust for \$279,510 with the power to sell in favor of the City of Glendale. The City of Glendale's interest is amortized on a straight-line basis at a rate of 0.83% per month for the 120 months commencing at the completion of the construction of the improvements. When YWCA of Glendale has fully complied with the 120-month provision, the City of Glendale's interest shall be zero and it will return the deed of trust. If YWCA of Glendale ceases to own or operate the facility for public service activities as intended, the City of Glendale's remaining interest must be paid in full. YWCA of Glendale has recorded the grant as a note payable, which is reduced by the amortization of the City of Glendale's interest at the rate stated above. The amortization is recorded as revenue each year. Amortization recorded for Phase II for the year ended June 30, 2018 was \$2,329.

NOTE 8 MORTGAGE PAYABLE

YWCA of Glendale entered into a mortgage payable with Wells Fargo in August 2009, maturing September 2014. In October 2013, the organization refinanced this loan by entering into an agreement with Citizens Business Bank. The new loan matures in October 2028 and is secured by real property. The loan is payable in monthly installments of \$2,892, with interest payable at 4.85% per annum. The agreement contains certain covenants which were in compliance during the year ended June 30, 2018. The balance owed at June 30, 2018 was \$279,371. For the year ended June 30, 2018, interest expense was \$14,371.

**YWCA OF GLENDALE
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2018**

NOTE 8 MORTGAGE PAYABLE (CONTINUED)

Future minimum payments on the mortgage payable at June 30, 2018, are as follows:

<u>Year Ended June 30,</u>	<u>Amount</u>
2019	\$ 21,366
2020	22,431
2021	23,549
2022	24,723
2023	25,956
Thereafter	161,346
Total	<u>\$ 279,371</u>

NOTE 9 LINE OF CREDIT

YWCA of Glendale has an unsecured line of credit in the amount of \$100,000 with a bank, maturing February 1, 2020. This line of credit is payable on demand and bears an interest rate of 4.5%. The line of credit agreement is collateralized by the property of YWCA of Glendale. There was no outstanding balance at June 30, 2018.

NOTE 10 CONTINGENCY

YWCA of Glendale's grants and contracts are subject to inspection and audit by the appropriate governmental funding agency. The purpose is to determine whether program funds were used in accordance with the governmental funding agency's respective guidelines and regulations. The potential exists for disallowance of previously funded program costs or approval of income due to funding shifts. Liabilities, if any, which may result from any other governmental audits cannot be reasonably estimated and, accordingly, YWCA of Glendale has no provisions for the possible disallowance of any other program costs on its financial statements.

NOTE 11 TEMPORARILY RESTRICTED NET ASSETS

Temporarily restricted net assets are available for the following purposes:

Program Services	<u>\$ 209,763</u>
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**YWCA OF GLENDALE
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2018**

NOTE 12 RETIREMENT PLAN

YWCA of Glendale provides retirement benefits for eligible employees as a participating employer sponsor of the YWCA Retirement Fund, Inc. (the Fund), a multi-employer cash balance defined benefit plan. To participate in this plan, the employee must work for the YWCA of Glendale for 2 years and complete 1000 hours of work for both years. YWCA of Glendale will contribute an amount equal to 3% of the employee's gross monthly salary (excluding overtime) and the Fund will contribute an additional 2%. Upon reaching eligibility, employees will automatically be enrolled in this benefit.

Contributions to the Fund, which are included in employee benefits on the statement of functional expenses, amounted to \$8,733 for the year ended June 30, 2018. The actuarial present value of the benefit obligation and fair value plan assets are not available separately for each employee that participates in the plan.



**INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED
IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

Board of Directors
YWCA of Glendale
Glendale, California

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of YWCA of Glendale (a nonprofit corporation), which comprise the statement of financial position as of June 30, 2018, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated March 4, 2019.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered YWCA of Glendale's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of YWCA of Glendale's internal control. Accordingly, we do not express an opinion on the effectiveness of the YWCA of Glendale's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies, and therefore, material weaknesses or significant deficiencies may exist that were not identified. We did not identify any deficiencies in internal control we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether YWCA of Glendale’s financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the organization’s internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the organization’s internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



CliftonLarsonAllen LLP

Los Angeles, California
March 4, 2019



INDEPENDENT AUDITORS' REPORT ON COMPLIANCE FOR EACH MAJOR FEDERAL PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE

Board of Directors
YWCA of Glendale
Glendale, California

Report on Compliance for Each Major Federal Program

We have audited YWCA of Glendale's (a nonprofit organization) compliance with the types of compliance requirements described in the OMB Compliance Supplement that could have a direct and material effect on each of YWCA of Glendale's major federal programs for the fiscal year ended June 30, 2018. YWCA of Glendale's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

Management's Responsibility

Management is responsible for compliance with federal statutes, regulations, and the terms and conditions of its federal awards applicable to its federal programs.

Auditors' Responsibility

Our responsibility is to express an opinion on compliance for each of YWCA of Glendale's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards* (Uniform Guidance).

Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about YWCA of Glendale's compliance with these requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of YWCA of Glendale's compliance.

Opinion on Each Major Federal Program

In our opinion, YWCA of Glendale complied, in all material respects, with the requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2018.

Report on Internal Control Over Compliance

Management of YWCA of Glendale is responsible for establishing and maintaining effective internal control over compliance with the types of requirements referred to above. In planning and performing our audit of compliance, we considered YWCA of Glendale's internal control over compliance with requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness YWCA of Glendale's internal control over compliance.

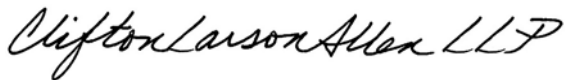
A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of the internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

This purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

Schedule of Expenditure of Federal Awards

We have audited the financial statements of the YWCA of Glendale as of and for the year ended June 30, 2018, and have issued our report thereon dated March 4, 2019, which contained an unmodified opinion on those financial statements. Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by the Uniform Guidance, and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of federal awards is fairly stated in all material respects in relation to the financial statements as a whole.



CliftonLarsonAllen LLP

Los Angeles, California
March 4, 2019

**YWCA OF GLENDALE
SCHEDULES OF FINDINGS AND QUESTIONED COSTS
YEAR ENDED JUNE 30, 2018**

Section I – Summary of Auditors’ Results

Financial Statements

1. Type of auditors’ report issued: Unmodified
2. Internal control over financial reporting:
- Material weakness(es) identified? _____ yes x no
 - Significant deficiency(ies) identified? _____ yes x none reported
3. Noncompliance material to financial statements noted? _____ yes x no

Federal Awards

1. Internal control over major federal programs:
- Material weakness(es) identified? _____ yes x no
 - Significant deficiency(ies) identified? _____ yes x none reported
2. Type of auditors’ report issued on compliance for major federal programs: Unmodified
3. Any audit findings disclosed that are required to be reported in accordance with 2 CFR 200.516(a)? _____ yes x no

Identification of Major Federal Programs

CFDA Number(s)

93.558

Name of Federal Program or Cluster

Temporary Assistance for Needy Families

Dollar threshold used to distinguish between Type A and Type B programs:

\$ 750,000

Auditee qualified as low-risk auditee?

_____ yes x no

**YWCA OF GLENDALE
SCHEDULES OF FINDINGS AND QUESTIONED COSTS
YEAR ENDED JUNE 30, 2018**

Section II – Financial Statement Findings

Our audit did not disclose any matters required to be reported in accordance with *Government Auditing Standards*.

**YWCA OF GLENDALE
SCHEDULES OF FINDINGS AND QUESTIONED COSTS
YEAR ENDED JUNE 30, 2018**

Section III – Findings and Questioned Costs – Major Federal Programs

Our audit did not disclose any matters required to be reported in accordance with 2 CFR 200.516(a).

**YWCA OF GLENDALE
SCHEDULE OF EXPENDITURES OF FEDERAL AND NONFEDERAL AWARDS
YEAR ENDED JUNE 30, 2018**

Federal Grantor/Pass-Through Grantor/ Program or Cluster Title	Federal CFDA Number	Contract Number	Governmental Revenue		Program Expenditures from Governmental Revenue
			Federal	Nonfederal	
FEDERAL AWARDS					
Department of Health and Human Services					
Passed through County of Los Angeles					
Department of Public Social Service:					
Temporary Assistance for Needy Families	93.558	DVSS16-037	\$ 483,893	\$ -	\$ 483,893
Passed through County of Los Angeles					
Public Social Services Domestic Violence Unit:					
Community Services Block Grant	93.569	5DVD1366PP	51,185	-	51,185
Department of Housing and Urban Development					
Passed through the City of Glendale					
Domestic Violence Program:					
Comm. Dev. Block Grants/Entitlement Grants	14.218	60973810	33,304	-	33,304
Department of Justice					
Passed through Calif. Emergency Mgt. Agency					
Domestic Violence Program	16.575	DV17 148539	282,602	217,618	500,220
	16.575	XC16-01-0190	141,183	-	141,183
Total Department of Justice			<u>423,785</u>	<u>217,618</u>	<u>641,403</u>
Total Federal Awards			992,167	217,618	1,209,785
NONFEDERAL AWARDS					
County of Los Angeles					
Domestic Violence Shelter-Based Program	N/A	SSC-000058	-	65,516	65,516
Total Nonfederal Awards			<u>-</u>	<u>65,516</u>	<u>65,516</u>
Total Federal and Nonfederal Awards			<u>\$ 992,167</u>	<u>\$ 283,134</u>	<u>\$ 1,275,301</u>

See accompanying Notes to Schedule of Expenditures of Federal and Nonfederal Awards.

YWCA OF GLENDALE
NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AND NONFEDERAL AWARDS
JUNE 30, 2018

NOTE 1 BASIS OF PRESENTATION

The schedule of expenditures of federal awards includes contract activity of the Organization and is presented on the accrual basis of accounting, which is the same basis of accounting used in the preparation of the financial statements.

The information in this schedule is presented in accordance with the requirements of the Uniform Guidance and agrees with the amounts in the financial statements.

NOTE 2 INDIRECT COST RATE

The Organization has elected not to use the 10% de minimis indirect cost rate allowed under the Uniform Guidance.

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